

Northern Oxford Regional Ambulance Service
Regular Board of Directors MEETING
Med-Care Ambulance Facility
290 Highland Terrace, Mexico, Me 04257

February 14, 2024 board meeting minutes

Present: President Robert (Bob) Chase (Rumford), Vice President Reggie Arsenault (Mexico), Treasurer Carol Roach (Peru), Paul Moisan (Canton), Peter Stankovics (Carthage), Richard [Dick] Pickett (Dixfield), Peter Merrill (Mexico), Virgil [Tink] Conkright (Newry), Barbara Chambers (Roxbury), Frank DiConzo (Rumford), Tammy Moran (Rumford), Leonard (Lenny) McKenna (Rumford-Alternate), Med-Care Director Paul Landry.

Absent: Frederick Detheridge (Andover), Cheryl Wade (Byron), Brenda Gross (Hanover), Virgil [Tink] Conkright (Newry).

President Robert Chase called the meeting to order at 6:35 PM declaring a quorum present

He asked for a moment of silence in memory of paramedic Alan Parsons, 07/01/1961-07/05/2007, who died in the line of duty.

Written minutes of the December 13, 2023 board meeting were distributed to the meeting. Motion, made to accept the minutes as written. Motion by Frank DiConzo second by Reggie Arsenault. The motion passed unanimously.

President's report had none

Committee report

The Bylaw Review Committee which apprised of Dick Pickett, Frank DiConzo, and Frederick Detheridge (who was not present at today's meeting) met on January 9 to discuss what makes a quorum. It can be read in different ways. As it is stated in section Agreement for Joint Ambulance Service page 4 section 3.5 (b) it reads a quorum for any meeting shall consist of one or more directors, representing 50% or more of the participating towns.

The change recommended is rather than six people for a quorum. Have it read six towns, and make up a quorum.

A number of weighted votes for each town, four towns can be a waited vote, in emergency measures six towns are present. If not all can be in attendance a Zoom meeting can be done. It can be declared an emergency meeting, called by the president. If a quorum is not available, the president may make a decision

Replacement verbiage and page 5 number three acquisition of any single capital asset, and it costs an excess of \$3,000 ~~during any physical year~~ ^{W?} to increase to \$7,000 ~~to R -~~ ^{WV2} 10,000. In part due to The rising cost of equipment. The motion was made this does not include grant expenditures

The committee will come forward with recommendations for what makes up a quorum and the spending authorization,

Bob and Carol will look over the vocabulary in part eight.

Financial Report: see attached written, reports,
Profits and loss budget performance as of January 31st, 2024

Directors report: The written report is attached
See report dated 02/01/202

A) Grants updated

The Community ParaMedicine grant will be up in June. They can do more activities such as lab draws potential for medication administration.

HHS's new security system will be installed in the week of February 19

SAMHSA- was submitted today a \$200,000 a year grant of 50% in equipment

Bangor savings-body armor, and training

EMS sustainability grant can be spent on capital approval is only 50,000 dedicated to recruitment and sustainability proposal a bonus or incentive one-time retention bonus. Also used for mental health resources and training. Proposals will be at the next meeting.

B) Fleet update-hold on the ambulance to be delivered in May was able to lock into the 2023 pricing motion for approval Dick Pickett, second by Reggie Arsenal unanimously accepted

C) Maine Pers- went very smoothly and is all up-to-date

D) CP Update approved today. Will sign the contract on February 15, 2024.

E) Staffing- six new positions have been filled. Still have one full-time. Open administrative assistance has put in notice as of 03/01/2024. She will work two

weeks and then the following 1 day a week to help new applicants. Interviews will begin on February 16, 2024.

Hospital update Paul is now doing half-hour visits at the hospital a couple of times a week

Fleet update 554 has been repaired 557 is out of service and will cost 75,000 to repair. Solar update, received account approval today and should be completed by fall

New business

- A. Stephen and Tabitha King foundation grant request was authorized to accept and spend 25,000 for the five new stair chairs. Peter Merrill made the motion to accept. Dick Pickett seconded, put to the vote, and passed unanimously.
- B. Was mentioned that generators can run for 3 to 4 days. It is being looked into maybe setting up larger tanks/battery operations through Homeland security
- C. Carol Roach moved to approve the solar proposal as presented, authorize Director Landry to execute the Franklin Savings Bank loan proposal, and use \$50,000.00 ARPA funds as a solar project down payment. The motion was seconded by Frank DiConzo. The motion passed unanimously.
- D. Carol Roach moved to approve the Policy and Notice of Nondiscrimination as written and presented, seconded by Reggie Arsenault. The motion passed unanimously.
- E. Peter Merrill moved to approve the proposed Memorandum of Understanding between Local 340 and Med-Care Ambulance to create part-time positions to address staffing shortages. The motion was seconded by Frank Diconzo. The motion passed unanimously.

Reggie Arsenault made the motion to adjourn the meeting at 07:59 second by Frank DiConzo. The motion passed unanimously

Respectfully submitted
Melissa Bennett

Next meeting April 10, 2024