

NORTHERN OXFORD REGIONAL AMBULANCE SERVICE
REGULAR BOARD OF DIRECTORS' MEETING
Med-Care Ambulance Facility
290 Highland Terrace, Mexico, ME 04257

June 11, 2025, Board Meeting Minutes

Present: Treasurer Carol Roach (Peru), Peter Merrill (Mexico), Vice President Reggie Arsenault (Mexico), Frederick Detheridge (Andover), Peter Stankovics (Carthage), Richard [Dick] Pickett (Dixfield), Scott Dennett (Dixfield Alt), Virgil [Tink] Conkright (Newry), Barbara Roach-Chambers (Roxbury), Frank DiConzo (Rumford), Leonard (Lenny) McKenna, Med-Care Director Paul Landry, Deputy Director Berta Broomhall

Absent: President Robert (Bob) Chase (Rumford), Robert (Rob) Walker, Jr (Canton), Cheryl Wade (Byron), Brenda Gross (Hanover)

Vice President Reginald Arsenault called the meeting to order at 6:32 p.m., declaring a quorum present.

He asked for a moment of silence in memory of Paramedic Allan Parsons, 07/01/1961 – 07/05/2007, who died in the line of duty.

The written minutes of the April 9, 2025, board meeting were distributed at the meeting. A motion was made to accept the minutes as presented by Frederick Detheridge, seconded by Virgil Conkright. The motion carried.

President's Report: No Report

Financial Reports: see attached written reports.

- Profit & Loss
- Balance Sheet
- Other miscellaneous financial reports

Committee Reports:

- **Personnel Committee: NONE**
- **Finance Committee:**
 - **Carol began by commending Berta and Dakota for their fiduciary responsibilities during Chief Landry's recent absence.**
 - **Carol also discussed modifying the check signing signature requirements to be any combination of President, Vice President, Treasurer, Manager/Chief, or Deputy Chief acting as Manager/Chief.**

- **She went on to explain that the Board can modify signature requirements.**

Peter Merrill moved, and Dick Pickett seconded to amend By-Law Section VIII to add ‘Deputy Chief acting as Manager/Chief’

The motion passed unanimously

- **Director’s Report:** The written report is attached.

- The call volume was 309 calls for service in April and 341 in May.
- Currently staffing 3 trucks Monday – Sunday at 2000 and 2 trucks from 2000 on Sunday to 0800 Monday.
- Still working through getting computerized time reporting, being able to interface with various suppliers fully.
- Peter asked how the Solar System was performing; Paul stated the last CMP bill was \$0.87 credit.

New Business:

Carol Roach moved, Peter Merrill seconded to authorize Chief Landry to initiate a request to the Union to begin negotiations. The vote was unanimous.

The current board members on the negotiating committee are:

Frank DiConzo, Richard Pickett, Reginald Arsenault, Carol Roach, Robert Chase

Carol Roach moved. Richard Pickett seconded to authorize Chief Landry to fill a 40-hour ALS-level Float position. The vote was unanimous.

Old Business:

Berta Broomhall reported that, after conducting extensive inquiries, she was able to hire TCS Flooring to clean the floors in the complex. The floors were stripped, sealed, waxed with five coats, and a final burnish.

Adjournment:

Frank DiConzo moved, and Barbara Roach-Chambers seconded to adjourn at 7:34 pm. The vote was unanimous.