

Approved

NORTHERN OXFORD REGIONAL AMBULANCE SERVICE  
REGULAR BOARD OF DIRECTORS' MEETING  
Med-Care Ambulance Facility  
290 Highland Terrace, Mexico, ME 04257

**October 8, 2025, Board Meeting Minutes**

**Present:** Frederick (Fred) N. Detheridge (Andover), Robert (Rob) Walker, Jr (Canton), Peter Stankovics (Carthage), Richard [Dick] Pickett (Dixfield), Scott Dennett (Dixfield Alt), Vice President Reggie Arsenault (Mexico), Peter Merrill (Mexico), Virgil [Tink] Conkright (Newry), Treasurer Carol Roach (Peru), Barbara Roach-Chambers (Roxbury), President Robert (Bob) Chase (Rumford), Frank DiConzo (Rumford), Med-Care Director Paul Landry, Deputy Director Berta Broomhall, Assistant Deputy Chief Dakota Turnbull Tim Fitzgerald AEMT, David Belledarde Captain/Para-Medic

**Absent:** Cheryl Wade (Byron), Brenda Gross (Hanover), Leonard (Lenny) McKenna (Rumford)

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President Robert Chase called the meeting to order at 6:30 p.m., declaring a quorum present.

He asked for a moment of silence in memory of Paramedic Allan Parsons, 07/01/1961 – 07/05/2007, who died in the line of duty.

A motion was made by Vice President Reginald (Reggie) Arsenault and seconded by Frank DiConzo to accept the minutes of August 13, 2025. The motion carried

**President's Report: No Report**

**Financial Reports:** see attached written reports.

- Profit & Loss
- Balance Sheet
- Other miscellaneous financial reports

**Committee Reports:**

- **Personnel Committee:** The Director's annual review needs to be completed, and the employment contract needs to be negotiated.
- **Finance Committee:** Budget discussions and preparations are ongoing. President Chase asked members to work as a committee; Richard Pickett and Reginald Arsenault expressed interest. Anyone else interested is to contact President Chase, who will coordinate meetings

- **Director's Report:** The written report is attached.
- **Old Business:** None

- **New Business:**

**There is a Special Meeting on October 15, 2025 at 6:00 PM to hear report from SafeTech.**

**There is a Special Meeting on October 29, 2025, at 6:00 PM to hear and approve the Annual Audit.**

**Reginald Arsenault moved, and Frank DiConzo seconded to accept the revision to Financial Policy 1.9, adding procedure 13: Journal entries will be made for pre-pays in excess of \$2500. The vote was unanimous.**

**Carol Roach moved, and Richard Pickett seconded to have President Robert Chase direct Chief Landry to notify the eleven municipalities of Med-Care of the upcoming Inter Local Agreement 10-year renewal, which is due on June 6, 2028. The vote was unanimous**

**Peter Merrill moved, and Richard Pickett seconded to adopt the new Mission Statement. The vote was unanimous**

**At 7:23 PM, Frank DiConzo moved, and Reginald Arsenault seconded to enter executive session under M.R.S.A.1 s.s. 405(6)(D) negotiations. The vote was unanimous.**

**At 8:22 PM, Carol Roach moved, and Reginald Arsenault seconded to close the Executive Session. The vote was unanimous.**

- **Public comments:** None

**Adjournment: Frederick (Fred) N. Detheridge moved, and Barbara Roach-Chamber seconded to Adjourn. The vote was unanimous.**

**Meeting adjourned at 8:23 pm.**